

The actions delineated below were taken in open session of the EPSB at the June 14, 2004 regular meeting. This information is provided in summary form; an official record of the meeting is available on tape in the permanent records of the EPSB, 100 Airport Road, 3rd Floor, Frankfort, KY 40601.

**Education Professional Standards Board (EPSB)
Summary Minutes of the Business Meeting
EPSB Offices, 100 Airport Road, 3rd Floor
Frankfort, Kentucky
June 14, 2004**

Members Present:

Jim Applegate
Doris Barlow
Eugene Binion
Dan Branham
Wally Campbell
Lydia Coffey
Joy Gray
Arthur Green
Kristin Gregory
Linda Livers
Penny Robinson
Steve Schenck (for Gene Wilhoit)
Wilson Stone
Tom Stull
Mark Wasicsko
Joe Welch

Members Absent:

Ellie Thompson

Minutes

Call to Order

Chair Lydia Coffey called the meeting to order at 9:00 AM EDT.

Amendment of Agenda

Motion made by Ms. Kristen Gregory, seconded by Ms. Penny Robinson to amend the meeting agenda, adding a waiver request from Ms. Rose Cook -- 16 KAR 2:010, Extension to Complete First Five-Year Renewal.

Vote: Unanimous

Approval of Minutes

Motion made by Mr. Eugene Binion, seconded by Dr. Doris Barlow, to approve the minutes of the May 17, 2004 EPSB meeting.

Vote: Unanimous

Open Speak

No requests were made for Open Speak.

Report of the Executive Director and Staff

Dr. Susan Leib introduced Mr. Mike Carr as the new Director of Certification, effective July 1, 2004. Mr. Carr will be replacing Dr. James Simpson, who is currently the Interim Director of Certification and will be leaving August 30. Ms. Brenda Allen also introduced Ms. Alicia Sneed as the new attorney in the Division of Legal Services.

Dr. Leib updated the board on the LEAD (Local Educator Assignment Data) report. There were ten districts with "kick-outs" left unresolved. The names of those districts were forwarded to Commissioner Gene Wilhoit who notified the districts that SEEK (Support Education Excellence in Kentucky) monies will be withheld for not being in compliance.

Mr. Joe Welch and Mr. Robert Lyons updated the board on the Successful Teaching in Alternative Settings Project. The professional development modules will be made available via KyEducators.org for teachers/administrators in alternative schools to ensure a working knowledge of best practices. The modules will be a valuable resource for all teachers/administrators.

The following items were distributed and reviewed by board members:

- draft agenda for the July retreat in Owensboro
- copy of Expense Reimbursement Procedure approved at the May 2004 meeting
- year-end report on the Cooperating Teacher Compensation Program
- news article of interest
- *Kentucky Teacher*

Report of the Chair

Ms. Coffey thanked Ms. Lynn Hines, Western Kentucky University (WKU); the Kentucky Education Association; and the Kentucky Association for National Board Teachers for hosting the National Board for Professional Teaching Standards (NBPTS) recognition dinner held at WKU on June 11. Seventy-two newly certified NBPTS teachers were recognized and 203 people attended the dinner.

Full Board Information Items

16 KAR 4:060, Experience Applicable to Certificate Renewal, Amendment, Notice of Intent

In that an increasing number of certificate holders, many of whom are mid-career, are taking professional assignments on a short-term basis at regional educational cooperatives and professional organizations directly related to the teaching profession, additional options are needed to meet the requirement of successful experience if these professionals are to remain eligible to serve Kentucky's schools. The amendment expands currently accepted work experience at the EPSB, Kentucky Department of Education, or other state or federal educational agencies to also include work experience at any of the following professional organizations: Kentucky Association of School Administrators, Kentucky Education Association, Kentucky Vocational Association, Kentucky High School Athletic Association, Kentucky Academic Association, Kentucky School Boards Association, and regional educational cooperatives formed by local school districts for purposes of providing educational services to the participating organizations. All of the proposed additional

professional organizations are identical to those recognized by the Kentucky Teachers' Retirement System for purposes of maintaining eligibility for membership.

This item will be brought back at the August 2004 meeting as an action item for final approval.

16 KAR 2:100, Junior Reserve Officers Training Corps (JROTC) Certification, Amendment, Notice of Intent

Current requirements for an initial, two-year renewal of the JROTC include a recommendation by the local superintendent and completion of 15 semester hours. Each subsequent two-year renewal requires completion of an additional 15 semester hours selected from an associate degree program from an accredited college or university. Upon completion of the associate degree with a minimum of a 2.5 grade point average, the certificate can be renewed for a five-year period. Each subsequent renewal thereafter requires completion of two years' experience teaching in the JROTC.

The board discussed at length these requirements, including the possibility of changing the number of hours required (3, 6, or 9 vs. 15) and the amount of time to complete the required hours (5 years vs. 2 years).

The board asked staff to survey other states regarding their requirements and bring this information to the July retreat for discussion.

Full Board Action Items

NBPTS Mentoring Program Applications for 2004-05

2004-042 *Motion made by Dr. Dan Branham, seconded by Ms. Joy Gray, to approve, contingent upon the availability of FY05 budgetary funds for this purpose, staff recommendations regarding the awarding of contracts for NBPTS mentoring programs for Badgett Regional Cooperative for Education Enhancement, Central Kentucky Educational Cooperative, Green River Regional Educational Cooperative, Kentucky Educational Development Cooperative, Kentucky Valley Educational Cooperative, Northern Kentucky Educational Cooperative, Ohio Valley Educational Cooperative, Western Kentucky Educational Cooperative, Boone County Schools, Fayette County Schools, Jefferson County Schools, and Oldham County Schools.*

Vote: Yes - 13

Recuse - 1 (*Mr. Tom Stull*)

NOTE: Ms. Hines informed the board that Monroe County is the first district to have an NBPTS-certified teacher in every school. This is one of the board's and General Assembly's goals for the program. The board directed the Executive Director to send Monroe County a letter congratulating them on this accomplishment.

Guidelines for Submitting an Application to Provide an Alternative Route to Certification Institute (Option 7)

- 2004-043** *Motion made by Dr. Branham, seconded by Dr. Barlow, to approve the guidelines for submitting an application to provide an alternative route to certification institute (Option 7).*

Vote: Unanimous

Staff will disseminate the approved guidelines to institutions, school districts, and educational cooperatives. All proposals received will be brought to the board for approval.

Program Approvals

Asbury College - Alternative Route to Certification: "Umbrella" Proposal for Secondary (Grades 8-12) and Foreign Language (Grades P-12) Education

- 2004-044** *Motion made by Ms. Robison, seconded by Mr. Binion, to approve the alternative route to certification "umbrella" proposal for secondary (grades 8-12) and foreign language (grades P-12) education at Asbury College.*

Vote: Unanimous

Kentucky State University - Health, Grades P-12 (Bachelor's Level)

- 2004-045** *Motion made by Mr. Binion, seconded by Ms. Linda Livers, to approve the health, grades P-12 (bachelor's level) certification program at Kentucky State University.*

Vote: Unanimous

Waiver Requests

- 2004-046** *Motion made by Dr. Barlow, seconded by Mr. Arthur Green, to approve the request of Ms. Rose Cook to waive 16 KAR 2:010, Extension to Complete First Five-Year Renewal.*

Vote: Yes - 1

No - 13 (Mr. Binion, Dr. Branham, Dr. Wally Campbell, Ms. Gray, Mr. Green, Ms. Gregory, Ms. Livers, Mr. Robinson, Mr. Steve Schenck, Mr. Wilson Stone, Mr. Stull, Dr. Mark Wasicsko, Mr. Welch)

Motion failed. Waiver denied. The board urged Ms. Cook to discuss her situation with a college/university to see if arrangements can be made complete the required hours this summer. Also, it was suggested that Ms. Cook contact the Kentucky Higher Education Assistance Authority regarding financial assistance programs available for teachers.

- 2004-047** *Motion made by Mr. Binion, seconded by Ms. Robinson, to approve the teaching assignment waiver as recommended by the Division of Exceptional Children Services and the Division of Certification.*

Vote: Unanimous

The board asked the Executive Director investigate the reason for the late submission of this teaching assignment waiver request.

Alternative Route to Certification Applications

2004-048 *Motion made by Dr. Wasicsko, seconded by Dr. Branham, to deny, based on insufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in agriculture, grades 5-12, for Ms. Tammy Mobley.*

Vote: Yes - 13

No - 1 (Mr. Stull)

2004-049 *Motion made by Ms. Gray, seconded by Dr. Branham, to approve, based on sufficient evidence of ten years' exceptional work experience, the application for provisional teaching certification in instrumental music, grades P-12, for Ms. Mary McGuillen.*

Vote: Unanimous

**DISCIPLINARY MATTERS: MINUTES OF CASE REVIEW
June 14, 2004**

Motion made by Mr. Binion, seconded by Ms. Gray to go into closed session for the purpose of discussing proposed or pending litigation in accordance with KRS 61.701(c)&(j).

Vote: Unanimous

Motion made by Mr. Green, seconded by Ms. Gray, to return to open session.

Vote: Unanimous

The following board members concurred with the actions as listed below with the noted exceptions:

Arthur Green, Joy Gray, Linda Livers, Doris Barlow, Wilson Stone, Mark Wasicsko, Dan Branham, Joe Welch, Tom Stull, Penny Robinson, Kristin Gregory and Wally Campbell.

Attorneys present were Brenda Dinkins Allen and Rob Jones

Initial Case Review

<u>Case Number</u>	<u>Decision</u>
04-0456	Hear
04-0341	Admonish
04-0329	Dismiss without prejudice
04-0347	Hear
04-0349	Admonish
04-0336	Hear
04-0337	Admonish

04-0342	Admonish
04-0346	Admonish
04-0343	Admonish
04-0344	Admonish
04-0348	Admonish
03-0696	Hear
04-0451	Hear
04-0450	Admonish
04-0452	Hear
04-0106	Hear
04-0453	Hear
04-0455	Hear
04-0459	Defer
04-0563	Hear
04-0340	Hear

Character/Fitness Review

<u>Case Number</u>	<u>Decision</u>
04-074	Approve
04-075	Approve
04-079	Approve
04-080	Approve
04-081	Approve
04-077	Approve
04-072	Approve
04-076	Approve
04-082	Approve
04-083	Approve
04-058	Approve
04-084	Approve
00-06129	Approve
04-086	Approve

Motion made by Mr. Binion, seconded by Mr. Stone, to adjourn the meeting.

Vote: Unanimous.

The meeting adjourned at 12:30 PM.

Board Retreat: **July 11-13, 2004**
 Executive Inn Rivermont
 Owensboro, Kentucky
 (No official business conducted)

Next Regular Meeting: **August 9, 2004**
 9:00AM

EPSB Board Room
Frankfort, Kentucky